

SUBJECT: Billing Practices

PURPOSE

To establish guidelines for payment for the services received in the Facility.

POLICY

The Facility will only bill patients for services and care provided.

Patients will be admitted based on the need for services provided by the Facility. All patients will be requested to pay for services received.

The fees, payment policies, and the procedure for resolving billing issues will be posted or given to the patient or other responsible party upon entry into the system.

Insurance will be accepted for services provided and payment plans will be available for patients who have no medical insurance or who are unable to pay in full for services received. Patients will be requested to pay the portion of the bill not paid by their insurance companies.

Medicare and Medicaid will be accepted for services. Medicare patients will be billed for the balance of their accounts only after Medicare has paid and adjustments have been made.

Patients requiring treatment who have been determined to be incapable of paying all or a significant portion of the prospective total cost for treatment may be considered for uncompensated care. Efforts will be made to assist patients in identifying and qualifying for public assistance (Medicare, Medicaid or other state or federal payment programs) prior to scheduling.

To receive consideration for uncompensated care, patients will be required to disclose financial status information. The identity and financial status information of patients will be strictly confidential. Uncompensated care will be noted in the accounting system by the dollar amount associated with the treatment rendered.